



Equality Analysis Form

The following questions will document the effect of your service or proposed policy, procedure, working practice, strategy or decision (hereafter referred to as 'policy') on equality, and demonstrate that you have paid due regard to the Public Sector Equality Duty.

1. RESPONSIBILITY

Department	Communities & Wellbeing	
Service	Housing Choices	
Proposed policy	Homeless Rescue Fund	
Date	01/09/15	
Officer responsible for the 'policy' and for completing the equality analysis	Name	Tom Hoghton
	Post Title	Team Leader – Housing Assessment
	Contact Number	0161 256 5099
	Signature	
	Date	15/1/2014
	Name	Helen Smith
	Post Title	Public Health and Social Care Intelligence Manager
	Contact Number	0161 253 6338
	Signature	 89/2015
	Date	28.09.2015

2. AIMS

What is the purpose of the policy/service and what is it intended to achieve?	<p>The aim of the Homeless Rescue Fund is to support households in need of financial assistance to enable them to stay in their homes or establish new homes, thus preventing homelessness.</p> <p>The Homeless Rescue Fund has now been in place since October 2010. The proposal seeks to sustain the Fund over the long-term by changing the payment made to customers from a grant to a loan. The proposal ensures that the customer can afford the repayment and collects the money over a 2 year-period.</p>
Who are the main stakeholders?	<ul style="list-style-type: none"> - Customers - Staff members in Housing Assessment Team - Communities & Wellbeing - Landlords

3. ESTABLISHING RELEVANCE TO EQUALITY

3a. Using the drop down lists below, please advise whether the policy/service has either a positive or negative effect on any groups of people with protected equality characteristics. If you answer yes to any question, please also explain why and how that group of people will be affected.

Protected equality characteristic	Positive effect (Yes/No)	Negative effect (Yes/No)	Explanation
Race	No	No	The policy will be implemented and proceeds from the fund allocated on the basis of priority need as defined by The Homeless Act 2002 and contained within the eligibility criteria in the policy. There have been no issues regarding equalities in the five years the policy has been in place.
Disability	No	No	
Gender	No	No	
Gender reassignment	No	No	
Age	No	No	
Sexual orientation	No	No	
Religion or belief	No	No	
Caring responsibilities	No	No	
Pregnancy or maternity	No	No	
Marriage or civil partnership	No	No	

3b. Using the drop down lists below, please advise whether or not our policy/service has relevance to the Public Sector Equality Duty. If you answer yes to any question, please explain why.

General Public Sector Equality Duties	Relevance (Yes/No)	Reason for the relevance
Need to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010	No	Eligibility for assistance is based on priority need as set out in the policy
Need to advance equality of opportunity between people who share a protected characteristic and those who do not (eg. by removing or minimising disadvantages or meeting needs)	No	Eligibility for assistance is based on priority need as set out in the policy
Need to foster good relations between people who share a protected characteristic and those who do not (eg. by tackling prejudice or promoting understanding)	No	Eligibility for assistance is based on priority need as set out in the policy

If you answered 'YES' to any of the questions in 3a and 3b

Go straight to Question 4

If you answered 'NO' to all of the questions in 3a and 3b

Go to Question 3c and do not answer questions 4-6

3c. If you have answered 'No' to all the questions in 3a and 3b please explain why you feel that your policy/service has no relevance to equality.

Protected characteristics have no bearing on eligibility for the Homeless Rescue Fund. Assessment is based on level of need, which uses the Priority Need categories defined in homelessness legislation to determine that need.

4. EQUALITY INFORMATION AND ENGAGEMENT

4a. For a service plan, please list what equality information you currently have available, **OR** for a new/changed policy or practice please list what equality information you considered and engagement you have carried out in relation to it.

Please provide a link if the information is published on the web and advise when it was last updated?

(NB. Equality information can be both qualitative and quantitative. It includes knowledge of service users, satisfaction rates, compliments and complaints, the results of surveys or other engagement activities and should be broken down by equality characteristics where relevant.)

Details of the equality information or engagement	Internet link if published	Date last updated

4b. Are there any information gaps, and if so how do you plan to tackle them?

5. CONCLUSIONS OF THE EQUALITY ANALYSIS

What will the likely overall effect of your policy/service plan be on equality?	
If you identified any negative effects (see questions 3a) or discrimination what measures have you put in place to remove or mitigate them?	
Have you identified any further ways that you can advance equality of opportunity and/or foster good relations? If so, please give details.	
What steps do you intend to take now in respect of the implementation of your policy/service plan?	

6. MONITORING AND REVIEW

If you intend to proceed with your policy/service plan, please detail what monitoring arrangements (if appropriate) you will put in place to monitor the ongoing effects. Please also state when the policy/service plan will be reviewed.

COPIES OF THIS EQUALITY ANALYSIS FORM SHOULD BE ATTACHED TO ANY REPORTS/SERVICE PLANS AND ALSO SENT TO THE EQUALITY INBOX (equality@bury.gov.uk) FOR PUBLICATION.